

FRIENDS AND NEIGHBORS WOMEN'S CLUB

BOARD MEETING JUNE 17, 2025

**PRESENT:** Sandy Darst, Barbara Pack, Laurie Nimberger, Susan Butler, Marybeth Magallanes, Tiffany Cady, Merry Keith, Susan Kleimann, Claudia Gallagher, Kathy Court, Kim Gerrish, Donna Morris, Mary Ales, Carol Peterson, Betsy Wilks, Ernie Zawitkowski, Dot Parmenter

**ABSENT:** Karren Sims and Idalia Skates

**President, Sandy Darst,** called meeting to order at 9:59 am. April minutes were emailed. A motion was made to approve by Kim Gerrish and seconded by Susan Kleimann. Motion carried.

**Secretary, Barbara Pack** asked to speak at this time. She asked there be no over-talking and neighbor-talking. It is hard to decipher what to listen to when doing the minutes.

Sandy was presented with the official gavel from Kim Gerrish. Please notify Sandy if you are not going to attend a board meeting. The purpose of FAN is to provide an opportunity for members to become acquainted with others in the community in an atmosphere of friendliness, goodwill, and helpful information.

Should we continue to treat our members to an appreciation gift this year? Board members are divided. We need to gather gift ideas. Laurie Nimberger will start this off.

There was a discussion on who should receive flowers when a family member passes. It was discussed and decided on June 21, 2022 that if a board member or spouse passes a floral spray may be sent if appropriate. Also, a \$25 donation to the charity of the year. There was a lot of discussion but no resolution. MaryBeth will draw up a suggestion of how to word the policy. This will be tabled until a new draft can be drawn up.

The Finance committee met and the checkbook and debit cards were issued to Sandy and Laurie.

The directory quote came in from Krailo and for 72-80 pages with a quantity of 300, the cost is \$4594 with tax. It will be spiral bound. The by-laws will be added back in. A motion was made to accept the new directory changes by Kim Gerrish and seconded by MaryBeth Magallanes. Motion was carried.

Should we have a goal for our charity this year? The board was divided. It was finally decided to not have a goal.

**1<sup>st</sup> VP of Programs, Ernie Zawitkowski** gave a list of potential speakers. Ernie feels we should come away with something at each meeting. The list includes health related items, to Texas History, to AARP, to an educator. Ernie will rethink and rework the list for our next meeting. She would also like to have the members conduct a very short survey about the speaker with suggestions for next year. How can we thank the speakers? It was suggested that we do a certificate of appreciation or a gift card to a restaurant. Gift cards or donations to speakers were chosen. Amount not settled on.

**2<sup>nd</sup> VP of Membership, Marybeth Magallanes** reports that the membership as of 6/17/2025 is 228 paid members. List was circulated to help contact people. The deadline for turning membership payment in is tentatively June 30 to be in the directory. Eighty-two are outstanding. Marybeth handed out new badges. Dot's badge has two jobs, Holiday Charity Luncheon and Media and Music consultant. The new member luncheon could have up to 72 at the luncheon. Outgrown having it at someone's house. We can use the facility our board meets in and it is free. Let's cater. About 60% actually show up.

**Secretary, Barbara Pack** spoke at the beginning of the meeting.

**Treasurer, Laurie Nimberger** reports our bank balances are \$16,857.01, CD#1 \$5,046.65 and CD#2 is \$5,027.88. The transfer of signees has taken place. Laurie has presented the new budget. We have a new Zelle email [fantreasurer79@gmail.com](mailto:fantreasurer79@gmail.com). Everything turned into the treasurer must have a receipt and transmittal form. If a receipt was lost, the person submitting must type or handwrite one out in order to get reimbursed. Reimbursement of copies has a new policy, black and white single-sided .07, double-sided .12, color single-sided .25 and double-sided .44. No more reimbursements for paper or toner. If someone needs an Office Depot account, contact Kim. Laurie went over the proposed budget line by line. The actual budget will be voted on and approved at a later date.

**Auditor, Idalia Skates** is absent.

**Newsletter, Tiffany Cady** reports the deadline for August FANFARE is July 8<sup>th</sup>. A discussion was held on mailing out newsletters to the few people who want it. Dot will take care of mailing them out.

**Historian, Kathy Court** reports Summer fun days are going as planned. Kathy would like suggestions on what should be posted on social media and in the FANFARE. Group photos with names if possible. Contact group leaders for any additional photos.

**Spring Luncheon, Kim Gerrish** reports it will be on May 5<sup>th</sup> at El Refu. No decorations will be needed as it is decorated so cute.

**Advisor, Kim Gerrish** has no report.

**Activities, Donna Morris** reports we need a new mahjongg group, lunch group, and book club. Ida Spearman has taken over the Bedazzlers.

**Charity, Mary Ales** reports that one, maybe two, times we will have a representative from Camp Shield come and talk to us at a General Meeting.

**Day Trips, Carol Peterson** reports that Oct. 31 and Dec. 5 are already booked and buses reserved. When trips are confirmed, we will send out to membership. Precinct 4 only will allow 1 bus for FAN per month. If more than one group is needed, that group will have to set up their own account and not use FAN's name. An email will go out to all activity leaders.

**Directory, Karren Sims** is absent

**Goodie Exchange, Claudie Gallagher** reports it will take place December 10<sup>th</sup>. She is deciding what kind of "goodie" it will be.

**Greeters, Susan Kleimann** has no report.

**Holiday Charity Luncheon, Dot Parmenter**, reports on June 2<sup>nd</sup> was the first committee meeting. The luncheon will be Dec. 2 at Northgate Country Club and the theme will be Holiday on Broadway. Gayla Baker is taking on the task of creating a new fundraising activity for the holiday luncheon called Tiny Treasures. Dot Parmenter is researching implementation of an Amazon Wishlist for the members to purchase items for the auction and raffle.

**Hospitality, Merry Keith** has nothing to report. Sandy wants Dot, Merry, and Ernie to get together to decide on snack and media.

**Social Media, Susan Butler**, reports 210 site views, \$130 in membership dues paid, 26 google searches, over 5000 Facebook view with 380 contact interactions. Every Sunday their will be a post for birthdays. Maybe post on Instagram as well.

**Sunshine, Betsy Wilks** has nothing to report.

Motion to adjourn by Merry Keith and seconded by Susan Butler. Motion carried.



## FAN Audit Committee Report

The Friends And Neighbors Women's Club (FAN) 2024-2025 financial accounts were audited on Thursday, June 12, 2025. The Committee found all source documents and bank transactions are correct.

Gail Stone, Auditor

Susan White, Audit Committee Member

Lois Redford, Audit Committee Member

LOALIA R. SKATES

Courtney Bryan, Audit Committee Member

Karren Sims, Treasurer

NOTE: 2024-2025 CD'S ESTABLISHED + WERE REVIEWED AT BOARD MEETINGS BUT NOT INCLUDED IN THE ANNUAL AUDITING