

## ***Friends and Neighbors of 1960***

Board Meeting – March 20, 2018

Meeting called to order at 10:02 a.m. by Carol Huddleston, President

**Present:** Carol Huddleston, Sherry Dunn, Sharlene Nelson, Sue Behnke, Pat Townzen, Cissie Alexander, Sharon Schumann, Mona Malone, Pat Quackenbush, Linda Lagerquist, Brenda Hannah, Charlotte Bradbury, Myrle Kozlowski, Jacque Stamates, Idalia Skates, Jennifer Banks

**Absent:** Lin Fish, Markett Harkinson, Linda Neibel, Char Marks, Tracy Lalor, Sharlene Wesson, Linda Fisher, Harolene Hatley, Kathy Michalski, June McMillin

Pending one correction, motion made, seconded and passed to accept the Minutes from February 20, 2018

### **Reports:**

#### **President – Carol Huddleston**

- Thanks to Sue Behnke for helping to provide refreshments today

#### **First Vice President – Sharon Schumann for Lin Fish**

- Sign-up sheet circulating for tables that Board members need at March meeting

#### **Second Vice President - Sherry Dunn**

- Membership status
  - 262 members
- A motion was made, seconded and passed that for the 2018-2019 year, the Board will require that all Membership Applications will be mandatorily completed with current information by ALL members
- Information should be complete and current in the Membership database based on new Membership Applications
- Directory information is drawn from the Membership database
- Membership records must reflect, at a minimum, an email address and correct telephone number
- Members may opt out of having information listed in the Directory
- Members will be informed of the mandatory completion of Membership Applications at the April meeting and in the Newsletter
- All Membership Applications and dues must be received by June 30 to allow the printer enough time to print the Directories.
- Motion was made, seconded and passed that a notice from the Board requiring everyone to mandatorily complete a new Membership Application be included in the Newsletter

**Secretary – Sharlene Nelson – No report**

**Treasurer – Sue Behnke**

- Bank balance as of February 28, 2018 - \$10,604.11
- \$500.00 check being mailed today to Between Jobs Ministries, bringing total donation to \$6,000.00
- Bank balance will increase with the addition of upcoming membership dues

**Newsletter Editor - Cissie Alexander**

- Additional pages will be added to Newsletter this month to include Membership Form and Calendar
- Newsletter will list charity choices to be voted on at April meeting
- Thank you Sharon Schumann for providing photos for the Newsletter

**Historian - Sharon Schumann**

- No report

**Activities - Mona Malone**

- Linda Neibel will manage the Activities table at the April meeting

**Day Trips –Idalia Skates for Sharlene Wesson –**

- No trips presently scheduled

**Spring Luncheon - Charlotte Bradbury**

- Short meeting of luncheon committees to follow Board meeting
- 17 members volunteered to be models; 4 models have cancelled
- Stein Mart will be contacting everyone about their appointments
- Will check on music to be provided
- Jacquie Stamates will be commentator for style show

**Publicity – Myrle Kozlowski**

- Will pursue additional avenues of publicity during the coming term
- Impact and Mirror, Mirror not very responsive, even with inclusion of photos

**Socials – Jacquie Stamates**

- Tour of Rice University architecture and campus
- 1 hour tour
- Limit 35 people
- Only 10 people have signed up; encourage more sign-ups
- Tuesday, April 10 at 11:00 a.m.; arrival at 10:45
- No cost; no lunch
- \$12.00 for parking
- Article will be included in Newsletter with information

**Greeters - Brenda Hannah**

- No report

### **Sunshine - Idalia Skates**

- June McMillin had surgery
- Mary Ann Lucas and her husband are still not doing well

### **Charity Selection – Jennifer Banks**

- Four choices
  - 1960 Hope Center – non-profit day center for homeless, originated by Dr. Robert Butler of St. Dunstan's Church, serve meals, provide, clothing, shower and laundry facilities, haircuts, 30 minutes of computer time, library, mental health providers and advisers, counselors
  - Home Place – 501(c)3 bible-based day facility for adults with developmental disabilities, develop skills for living and work, on-site paper shredding as a means of extra income
  - Fallen Warriors – prior chosen charity
  - Reach Unlimited – prior chosen charity
- Decision was made to present two charities at the General Meeting – 1960 Hope Center and Home Place
- Voting for the 2018 charity will be take place at the April General Meeting
- Article detailing both charities will be published in the Newsletter
- Jennifer Banks will prepare ballots for charity vote

### **Old/New Business – Carol Huddleston**

- Sherry Dunn will be chairperson for the 2018-2019 Directory
  - Linda Lagerquist will assist
  - Pat Quackenbush will advise
  - Volunteer needed to sell advertisements in the Directory
  - Information for Directory provided from membership data base
- Motion was made, seconded and passed that every member of the Board and Extended Board will receive an email from the President requesting their opinion on a proposed balance to be held in reserve and suggestions(s) on distribution of any excess funds. Board and Extended Board Members should reply to the email prior to April 12 with their opinions/suggestions. Discussion on responses and vote on funds to be held in reserve will be held at the April Board Meeting.
- Motion was made, seconded and passed to add an additional position on the Extended Board for charities, which position would be appointed by the President
- Discussion to give an overview to the membership at the April General Meeting of balance reserves and projected expenditures
  - Explanation to membership as to what expenses, i.e., rent, insurance, printing, etc. will be incurred
  - Explanation to membership as to additions to the bank balance
  - Board's duty to keep membership informed
  - Will strive to give general membership an overview with more frequency
  - Membership has the right to make motions and raise questions as to balances and budgets

- Overviews made throughout the year will be included in the Newsletter as well as posted on the FAN website
- Commencing with the September meeting and once or twice during the year thereafter, the President will brief membership of status of income and expenditures
- Entire amount of money raised for charities should be donated to charities
- Work on encouraging new members to volunteer for Board and Extended Board positions
  - The Old Board/New Board luncheon will be held in May in lieu of the monthly Board Meeting
  - Next General Meeting will be held April 3, 2018 at Faithbridge
    - Carol Huddleston will not be in attendance at the April General Meeting
  - Next Board Meeting will be held April 17, 2018 at home of Carol Huddleston
    - Sharlene Nelson and Sherry Dunn will not be in attendance; Lin Fish will be acting Secretary

Adjournment:

- Motion to adjourn made, seconded and approved
- Meeting adjourned at 11:40 a.m.

Respectfully submitted,

*Sharlene Nelson*  
*Secretary 2017-2018*